

CHANGE REQUEST
Bidding & Construction Contract
Documents (Blue Team)

Contact Information

Name of Requestor:

Date:

Department:

Telephone:

Email:

Specific Document to be Changed (include Section Number & Title)

Change Request Description

Description of Requested Change(s):

Describe the issue or problem that prompted you to propose this change. Include draft revision.

Impact Analysis

What are the pros and cons of making this change?

Advantages:

Disadvantages:

Submit to:

Garrett Cox, email: Garrett.cox@austintexas.gov

Kevin Benson, email: kevin.benson@austintexas.gov

Blue Team Routing (for Blue Team use only)

Assigned to:

Proposed Meeting Date: