

# ePLAN REVIEW: LOGGING INTO PROJECTDOX FOR THE FIRST TIME

## 1. Email Invitation

After submitting an application and paying fees on the [AB+C portal](#), applicants will receive an email with a temporary log-in password and project link. *(If you do not receive an email, check your spam folder for mail from [ePlanReview@AustinTexas.Gov](mailto:ePlanReview@AustinTexas.Gov))*

## 2. Web Browser Requirements

You will need Internet Explorer (IE) version 10 or greater. Though ProjectDox runs in other browsers (Chrome, Firefox, etc.), you can only view reviewer changemarks in IE.

## 3. Disable Pop-Up Blockers

ProjectDox displays plans in pop-up windows, so the browser's pop-up blockers must be disabled. If ProjectDox does not open after logging in, a pop-up blocker has prevented the main project window from opening.

## 4. Create ProjectDox Profile

The email's "Login to ePlan" link opens the ProjectDox log-in screen. Enter your email address and the temporary password.

## 5. Create a New Password

Create a new password after entering your contact information at the "Profile" screen. Also enter a security question.

## 6. Install ProjectDox Components

At the log-in screen, click the "Install ePlan Review Components" link to install ActiveX (required) and Silverlight (optional) components.

